



**Chef Jeff Catering**

**SEND PAYMENTS TO (Please include invoice number):**

**6028 West Broadway Ave**

**New Hope, MN 55428**

**47-4248321**

**Phone: 763-321-4725**

www.chef-jeff.com info@chef-jeff.com

**Proposal of Service**

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<b>Prepared For:</b>	Sample Person Sample Company	<b>Event Date:</b>	1/17/2026 - Saturday
<b>Address:</b>	123 Hickory Lane Sample City, Us 11111	<b>Phone:</b>	
<b>Proposal #:</b>	2341	<b>Event Title:</b>	WEDDING SAMPLE - COCKTAIL HOUR RECEPTION
<b>Service Style:</b>	Appetizer	<b>Guest Count:</b>	150
<b>Salesperson:</b>	Victoria Manos	<b>Occasion:</b>	Reception
<b>Venue:</b>	Chef Jeff Catering 6028 West Broadway New Hope, Minnesota 55428	<b>Last Change:</b>	2/7/2025

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<b>Timeline:</b>	3:30 PM Chef Jeff Crew Arrives!	
	5:00 PM Appetizer Service	Grazing/light apps from 5-6:30, hot apps from 6:30-8
	5:00 PM Guests arrive	
	7:00 PM Dessert Display	
	8:00 PM Appetizer End	
	8:00 PM Crew Break Down and Clean Up	
	8:30 PM Chef Jeff Crew Departs	

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\*\*\*\*\* Chef Jeff Catering requires a 2-week notice (10 business days) of final information for an event. This includes but is not limited to: number of guests, menu selection, rental needs and staffing needs. Any changes that are requested inside of the 2-weeks preceding an event 1. Chef Jeff Catering has the right to refuse and 2. if approved, will require a 10% change fee on the updated total balance for the event\*\*\*\*\*

**Grazing Station**

**Charcuterie Display**

Chef-crafted display of cured meats garnished with cheeses, nuts, and dried fruits. - Serves 25 [hard meats and cheeses may contain gluten]

**Fresh Fruit Cascade**

Sliced seasonal fruit and berries, beautifully garnished - Serves 25 [GF, VG, NF]

**Grilled Veggie Display**

Grilled asparagus, yellow squash, zucchini, and sweet bell peppers. [DF, GF, NF, VG]

Choice of hummus or roasted red pepper dip. The default selection is hummus. Please indicate your preference of dip to finalize your proposal.

**Light Appetizers****Mini Caprese Skewers**

Fresh mozzarella, grape tomatoes, fresh basil and kalamata olives [GF, NF, V]

**Crostini - Avocado Goat Cheese Pistachio**

Avocado goat cheese mousse garnished with pistachio.

**Crostini - Bruschetta**

Roma tomatoes, kalamata olives, fresh basil, garlic, olive oil. Delivered deconstructed for freshness; guests assemble their own bruschetta. Assembly provided at staffed events.

**Heavy Appetizers****Chicken Satays - Thai Peanut**

Chicken served with a spicy Thai peanut sauce. [DF, GF] All satays are served with sauces on the side for dipping.

**Stuffed Mushrooms with Parmesan**

Stuffed with parmesan [GF, NF, V]

**Beef Tenderloin Bites****Slider - Pulled BBQ Pork**

Pulled pork in house-made BBQ sauce. [DF, NF] (Please note BBQ sauce may contain soy).

\*Fusion Coleslaw can be added for .75 a slider

DEFAULT SLIDER NOTE: Sliders will be defaulted to a "build your own" style. Sliders can be provided as assembled upon request, subject to cost increases.

**Meatballs - Hoisin BBQ**

Tangy and sweet. (Contains Soy)

**Dessert****Mini Pies**

Mini bite size pies. Serving size is 2/person. Choice of flavor: strawberry, pecan, or blueberry. DEFAULT selection will be Chef's Choice unless flavor is specified.

**Chocolate Mousse Shooter****Key Lime Mousse Shooter**

Key Lime Mousse [NF,V]

**Food**

Qty	Description	Unit Price	Total
4	Charcuterie Display	\$135.00	\$540.00

3	Fresh Fruit Cascade	\$65.00		\$195.00
4	Grilled Veggie Display	\$50.00		\$200.00
100	Mini Caprese Skewers	\$1.25		\$125.00
6	Crostini - Avocado Goat Cheese Pistachio	\$20.00		\$120.00
6	Crostini - Bruschetta	\$16.00		\$96.00
200	Chicken Satays - Thai Peanut	\$3.25		\$650.00
10	Stuffed Mushrooms with Parmesan	\$20.00		\$200.00
15	Beef Tenderloin Bites	\$32.00		\$480.00
125	Slider - Pulled BBQ Pork	\$3.25		\$406.25
12	Meatballs - Hoisin BBQ	\$20.00		\$240.00
50	Mini Pies	\$1.50		\$75.00
100	Chocolate Mousse Shooter	\$2.75		\$275.00
100	Key Lime Mousse Shooter	\$3.25		\$325.00

Food Subtotal \$3,927.25

**Rental**

Qty	Description	Unit Price		Total
150	Disposable Standard Appetizer/Dessert Package Includes plastic cocktail plate, cocktail napkin, and fork	\$0.75	Each	\$112.50
150	Disposable - Standard - Paper - Napkin - Cocktail	\$0.00	Each	\$0.00
150	Disposable - Standard - Plastic - Fork	\$0.00	Each	\$0.00
150	Disposable - Standard - Plastic - Plate - 6"	\$0.00	Each	\$0.00

Rental Subtotal \$112.50

**Miscellaneous**

Qty	Description	Unit Price		Total
1	Wedding Support - Onsite Event Lead Onsite Event Lead to manage logistics and work with the venue and other vendors	\$40.00	5 hrs	\$200.00
2	Wedding Support - Onsite server Onsite Server	\$30.00	4 hrs	\$240.00

Miscellaneous Subtotal \$440.00

**Charges:** \$4,479.75

**8% Service Fee:** \$358.38

**Subtotal:** \$4,838.13

**7.775% Sales Tax:** \$333.21

**Post-Tax Subtotal:** \$5,171.34

**Payments:** \$0.00

<b>Balance Due:</b>	<b>\$5,171.34</b>
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**Deposit Amount:** **\$500.00**

**Final Balance Due: 1/17/2026**